

(Translation)

No. Sor. Nor. Yor. 3012 /007 /2021

12 January 2021

To: The President  
The Stock Exchange of Thailand

**Re: Notification on cancellation of venue and changing of a convening method of the 2021 Annual General Meeting of Shareholders to electronic meeting (E-AGM)**

Whereas the Board of Directors' Meeting No. 1/2020 – 2021 of Sermsook Public Company Limited (the "Company"), convened on 18 November 2020, resolved to convene the 2021 Annual General Meeting of Shareholders on Thursday, 28 January 2021 at 9:30 hrs. at Athenee Crystal Hall B, (Level 3 Athenee Tower), the Athenee Hotel, a Luxury Collection Hotel, Bangkok, 61 Wireless Road, Lumpini, Pathum Wan, Bangkok (the "Meeting").

Due to the situation of a new wave of COVID-19 outbreak, the number of infected cases is rapidly and continuously increasing in several provinces, and the widespread is continuing to affect areas in wider range. In this connection, the government has asked for cooperation from private sectors to be cautious of organizing activities with a large number of people in order to reduce the spread of COVID-19. The Company is deeply concerned about health and safety of all the shareholders including staff members who take part in the Meeting and will strictly comply with the preventive measures of the government in order to prevent and reduce the spread of COVID-19.

In this regard, the Board of Directors' Meeting No. 2/2021 of the Company, convened on 12 January 2021, resolved to change a way the year 2021 General Meeting of Shareholders being convened from conventional meeting to electronic meeting (E-AGM) in accordance with the criteria specified in the laws on electronic meeting. The date of the Meeting will remain unchanged as on Thursday 28 January 2021 at 9:30 hrs., as well as agenda details set out in the notice to the meeting, which has already been sent to the shareholders. In addition, the Board of Directors has authorized the Executive Committee to have the authority, to the extent permitted by laws, to amend, determine the date, time, place and method on how the 2021 Annual General Meeting of Shareholders be convened as the Committee may deem appropriate.

In case the shareholders wish to attend the E-AGM, such shareholders or proxies will be required to send the registration form for the E-AGM, details as set out in Enclosure 2 and the verification documents required, details as set out in the meeting invitation to the Company within 21 January 2021 via email: jantakan.wangwatthaka@sermsukplc.com. Once the Company has successfully verified the identity of the shareholders who are entitled to attend the 2021 General Meeting of Shareholders as on the set record date, 4 December 2020, the Company shall send "Username" and "Password" for logging in the meeting control system to the shareholders via the email address provided to the Company. If the shareholders are not convenient to attend the E-AGM, such shareholders may appoint the independent director of the Company to attend the E-AGM on their behalf. In this respect, details and guidelines for attending the E-AGM are set out in Enclosure 1. It is worth noting that Quidlab Co., Ltd, a meeting control system provider certified by the Electronic Transactions Development Agency, is the owner of the meeting control system used with this E-AGM.

Please be informed.

Yours sincerely,  
- Signature -  
(Mr. Krit Julapanichakum)  
Company Secretary

**Guidelines for attending the AGM through Electronic Media  
(E-AGM) and the Appointment of Proxies**

**1. In case the shareholders attending the E-AGM by themselves**

1.1. Please fill the registration form for the AGM through Electronic Media (E-AGM) attached to this guideline. **Kindly fill your email and cell phone number in order to be used for the meeting registration** to enable the Company to send you the Username and Password for the E-AGM.

1.2. Please attach identification documents to confirm the attendance of E-AGM as follows:

**(a) In the event that the shareholder is an ordinary person**

(1) For Thai national shareholder: a copy of identity card, passport/ other official documents issued by government authority, certified true copy.

(2) For foreign shareholder: a certified true copy of passport, certified true copy.

**(b) In the event that the shareholder is a juristic person –**

(1) For Thai juristic person: (1) a certified true copy of the registration issued by the Department of Business Development of the Ministry of Commerce in the period of not exceeding 6 months before the E – AGM date (2) copy of identity card of the authorized director(s) who themselves will attend the E-AGM or will sign a proxy (3) a copy of identity card of an attorney-in-fact or proxy (in case a proxy is granted), certified true copy.

(2) For juristic person registered overseas: (1) company registration certificate, (2) copy of identity card or passport (in case of foreigner) of the authorized director(s) who themselves will attend the E-AGM or will sign a proxy (3) a copy of identity card or passport (in case of foreigner) of an attorney-in-fact or proxy (in case a proxy is granted), certified true copy.

1.3. Please submit the registration form for the AGM through Electronic Media (E-AGM) and the verification documents set out in 1.1 and 1.2 to the Company by 21 January 2021 via the following channels:

**(1) Email:** [jantakan.wangwatthaka@sermsukplc.com](mailto:jantakan.wangwatthaka@sermsukplc.com) or

**(2) Post:** Company Secretary Office, Sermsuk Public Company Limited, 31st Floor, No. 90 CW Tower, Ratchadapisek Road, Huai Khwang, Huai Khwang Bangkok 10310

1.4. When the Company receives documents set out under 1.1 and 1.2 from you, the Company will proceed with inspecting documents for confirming the meeting attendance. Once the inspected is completed, the Company will send username and password, together with WebLink for attending the E-AGM. Kindly refrain from giving your username and password provided for shareholder to other person as only the shareholders and their proxies are entitled to attend the E-AGM. Providing username and password to those who are not authorized to attend the meeting may result in such person to be held responsible by the relevant laws. In the case your username and password are lost or you have not received it within 26 January 2021, please immediately contact the Company's call center via telephone number 02-975-5585 or via E-mail address [jantakan.wangwatthaka@sermsukplc.com](mailto:jantakan.wangwatthaka@sermsukplc.com)

1.5. The Company will send details such as username and password to you and also send a manual for using the E-AGM system at the same time. Please read the manual thoroughly from the email that the Company sends to you. The system will be opened 2 hours prior to the meeting so that the shareholder will be able to the meeting attendance. However, live broadcast will be commencing at 9.30 hrs.

- 1.6 For casting the vote during the E-AGM, a shareholder may cast his or her vote in each agenda to either approve, disapprove, or abstain from voting. For the shareholders who do not vote in any agenda, the system will automatically count your vote as “approve”.
- 1.7 If you have encounter with any technical problem in using the E-AGM system before or during the meeting, please contact our call center via telephone number 02-975-5585 or Quidlab Co., Ltd. who will be the Company’s service provider for the Company’s E-AGM’s meeting via contact number 02-013-4322 or 080-008-7616 2 hours prior to the meeting or during the meeting period.

## **2. In case the shareholders appointing proxy to attend the E-AGM**

- 2.1 Shareholders to prepare the supporting documents details as set out in clause 1.1 and 1.2.
- 2.2 Shareholders and their proxies to sign the proxies provided by the Company and to affix the THB 20 stamp duty (if any)
- 2.3 For the proxy to prepare the verification documents as below:
- (a) Ordinary person as proxy
- (1) Thai national proxy: a copy of valid ID card valid driving license or a copy of government official card, certified true copy
- (2) Foreign proxy: a copy of passport certified true copy Juristic person, certified true copy
- (b) Juristic person as proxy
- (1) Thai juristic person: (1) a certified true copy of the registration certificate issued by the Department of Business Development of the Ministry of Commerce in the period of not exceeding 6 months before the E – AGM date (2) copy of identity card of the authorized director(s) who themselves will attend the E-AGM or will sign a proxy (3) a copy of identity card of an attorney-in-fact or proxy (in case a proxy is granted), certified true copy.
- (2) juristic person registered overseas: (1) company registration certificate, (2) copy of identity card or passport (in case of foreigner) of the authorized director(s) who themselves will attend the E-AGM or will sign a proxy (3) a copy of identity care or passport (in case of foreigner) of an attorney-in-fact or proxy (in case a proxy is granted) certified true copy.

In case that a shareholder is unable to attend the meeting, he/she may authorize another person or the Company’s independent director, to attend and vote on his/her behalf. The name of independent director is as follows:

- Mr. Suchin Wanglee
- Prof. Dr. Khunying Suchada Kiranandana
- Prof. Rawat Chamchalerm

(Details as per Enclosure 6 of the invitation letter to 2021 Annual General Meeting), provided that the independent director has vested no special interest in all agenda.

2.4 Please submitted the filled registration statement for E-AGM and signed the proxy, and the verification documents as set out in clauses 1.1, 1.2, 2.2 and 2.3 to the Company within 21 January 2021 via the following channels:

- **Email:** [jantakan.wangwatthaka@sermsukplc.com](mailto:jantakan.wangwatthaka@sermsukplc.com) or
- **Post:** Company Secretary Office, Sermsuk Public Company Limited, 31st Floor, No. 90 CW Tower, Ratchadapisek Road, Huai Khwang, Huai Khwang Bangkok 10310

3. Channel for shareholder to send comment or questions related to business, industry and business operation of the Company or any relevant agenda to be considered in this E-AGM are as follows:

- 3.1 During the E-AGM meeting, the shareholder attending the meeting can submit comment or questions during E-AGM system.
- 3.2. The shareholder can submit comments or question in advance to the Company prior to the meeting date via following channels:
  - (1) **Email:** [jantakan.wangwatthaka@sermsukplc.com](mailto:jantakan.wangwatthaka@sermsukplc.com) or
  - (2) **Post:** Company Secretary Office, Sermsuk Public Company Limited, 31st Floor, No. 90 CW Tower, Ratchadapisek Road, Huai Khwang, Huai Khwang Bangkok 10310

**Registration form for attending the AGM through Electronic Media (E-AGM)**

Written at \_\_\_\_\_

Date \_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

I/We \_\_\_\_\_ Nationality \_\_\_\_\_  
Address \_\_\_\_\_ Road \_\_\_\_\_ Sub-district \_\_\_\_\_  
District \_\_\_\_\_ Province \_\_\_\_\_  
Postal code \_\_\_\_\_ E-mail \_\_\_\_\_ Tel \_\_\_\_\_  
\_\_\_\_\_

as a shareholder of Oishi Group Public Company Limited (the “Company”) holding a total number of \_\_\_\_\_ shares

I hereby confirm to attend the meeting and cast the votes in the 2021 Annual General Meeting of Shareholders on January 28, 2021 at 9.30 hrs. through Electronic Media (E-AGM). Please send a weblink for attending the E-AGM, Username, and Password to my/our email as follows.

Email \_\_\_\_\_

Sign \_\_\_\_\_ Shareholder

( \_\_\_\_\_ )

Sign \_\_\_\_\_ Shareholder

( \_\_\_\_\_ )

Important remark: Kindly send this registration form for attending the AGM through Electronic Media (E-AGM) which is completely filled and attached identification document for inspection in attending the E-AGM to the Company within January 21, 2021 via the following channels:

- Email: [jantakan.wangwatthaka@sermsukplc.com](mailto:jantakan.wangwatthaka@sermsukplc.com) or
- Post: Company Secretary Office, Sermsuk Public Company Limited, , 31st Floor, No. 90 CW Tower, Ratchadapisek Road, Huai Khwang, Huai Khwang Bangkok10310